**CFLRP Project Name (CFLR#):**

**National Forest(s):**

Reports are due to the Washington Office (via the Regional Forester) to Deputy Chief for National Forest System Christopher B. French, (cc’ing Lindsay Buchanan, Bryce Esch, & Dana Guinn) no later than December 13, 2024. Contact your Regional CFLRP Coordinator to ensure timing of submission for review, so your report is received by the Washington Office by the deadline. Please delete red instructional text and submit report as a **Word file**. See the [**CFLRP Annual Report Instructions**](https://usdagcc.sharepoint.com/:w:/r/sites/fs-fm-cflrp/Reporting%20Templates%20and%20Guidance/Annual%20Reporting/FY2024/FY24%20CFLRP%20Annual%20Report%20Instructions.docx?d=w12434d945c0a444791d6dcf3beaf52c4&csf=1&web=1&e=zkTH3K) for additional guidance.

**Items A-J are required for all CFLRP projects**.

# A. Executive Summary

Briefly summarize the top ecological, social, and economic accomplishments your CFLRP project participants are most proud of from FY24 and any key monitoring results. This is a space for key take-home points (< 500 words).

# B. Funding

**TABLES for FY24 CFLRP, Salary & Expenses, and Forest Service Match Expenditures will be provided to you in early November.** **Please copy and paste the provided tables into this document, review, and provide any context and note any discrepancies in the body of the report.**

**[Insert FY24 CFLRP, Salary & Expenses, and Forest Service Match Expenditures Tables here]**

**Is there any background or context you would like to provide regarding the information reported in the tables above?**  Include additional background/context for the CFLRP and Forest Service Match Expenditure tables provided to you here.

## Partner Match Contributions Table: Total partner in-kind and funding contributions for implementation and monitoring of a CFLRP project across all lands within the CFLRP landscape. [CFLRP funding guidance](https://usdagcc.sharepoint.com/:w:/r/sites/fs-fm-cflrp/Onboarding/Guidance%20on%20Funding/CFLRP%20Funding%20Guidance%20(2021).docx?d=w7ee6a129398947cd80f18a82776b1ac9&csf=1&web=1&e=oKT5mp) is available on the internal CFLRP SharePoint and [examples for partner contribution tracking](https://usfs.box.com/s/y9zniuwtgukrnyhzzslzv3beypud6ejy) are available on our external Box.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Partner Organization | In-Kind Contribution or Funding Provided? | Total Estimated Funds/Value for FY24 | Description of CFLRP implementation or monitoring activity | Where activity/item is located or impacted area |
| Partner Organization Name | Select from dropdown: in-kind, funding, or mixed/both | $50,000 | For example: Tribal staff time to complete 100 acres of fuel reduction thinning for wildfire protection & post fire flood mitigation | Select from dropdown: NFS lands, non-NFS lands, or mixed/both |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
| Add rows as needed | Choose an item. |  |  | Choose an item. |

**Total Partner In-Kind Contributions:**

**Total Partner Funding Contributions:**

## Goods for Services Match

| Service work accomplishment through goods-for services funding within a stewardship contract (for contracts awarded in FY24) | Totals |
| --- | --- |
| Total revised non-monetary credit limit for contracts awarded in FY24 | **This total for your project, from the Forest Products Financial System (FPFS), will be provided to you for your review by early November.** |
| Revenue generated through Good Neighbor Agreements | Totals |
|  | $ |

“Revised non-monetary credit limit” should be the amount in the “[Progress Report for Stewardship Credits, Integrated Resources Contracts or Agreements](http://fsweb.wo.fs.fed.us/fm/documents/stewardship/documents/PRSNMC_05_02_2019.xls)” as of September 30. Additional information on the Progress Reports available in [CFLR Annual Report Instructions](https://usdagcc.sharepoint.com/:w:/r/sites/fs-fm-cflrp/Reporting%20Templates%20and%20Guidance/Annual%20Reporting/FY2024/FY24%20CFLRP%20Annual%20Report%20Instructions.docx?d=w12434d945c0a444791d6dcf3beaf52c4&csf=1&web=1&e=zkTH3K). “Revenue generated from GNA” should only be reported for CFLRP match if the funds are intended to be spent within the CFLRP project area for work in line with the CFLRP proposal and work plan.

# C. Activities on the Ground

**TABLE for FY24 Agency Performance Measure Accomplishments will be provided to you early November. Please copy and paste the provided table into this document, review, and provide any context and note any discrepancies in the body of the report.**

**[Insert FY24 Agency Performance Measure Accomplishment Table here]**

**Is there any background or context you would like to provide regarding the information reported in the table above?** Include additional background/context for the Agency Performance Measure Accomplishments table provided to you here.

**Reflecting on treatments implemented in FY24, if/how has your CFLRP project aligned with other efforts to accomplish work at landscape scales?**

**Our landscape overlaps geographically or administratively with:**

|  |  |
| --- | --- |
| Wildfire Crisis Strategy Landscape | Joint Chief’s Landscape Restoration Project |
| Collaborative Aquatic Landscape Restoration Project | Landscape Scale Restoration Program (USFS SP&T) |
| Other: | Other: |

If your CFLRP overlaps geographically or administratively with a Joint Chiefs Landscape Restoration Project, Priority Landscape, Collaborative Aquatic Landscape Restoration Project, etc. please check the appropriate box above, and briefly describe the overlap, coordination successes, and challenges.

Describe the number, types and sizes of cross-boundary treatments coordinated and with what entities.

Optional: Provide a map displaying the extent to which CFLRP project coordinate with Joint Chiefs, Shared Stewardship, Good Neighbor Authority, or other cross-boundary efforts on adjacent land jurisdictions.

# D. Restoring Fire-Adapted Landscapes and Reducing Hazardous Fuels

## Narrative Overview of Treatments Completed in FY24 to restore fire-adapted landscapes and reduce hazardous fuels, including data on whether your project has expanded the pace and/or scale of treatments over time, and if so, how you’ve accomplished that – what were the key enabling factors?

* Consider - how was this area prioritized for treatment? What kinds of information, input, and/or analyses were used to prioritize? Were the treatments in proximity to a highly valued resource like a community, a WUI area, communications site, campground, etc.?
* What you learned about the interaction between treatment prioritization, scale, and cost reduction, and/or what did and didn’t work?
* Based on observations, tracking, and/or dialogue, what (if any) actions or changes are you considering to better advance towards your desired goals?

## If a wildfire interacted with a previously treated area within the CFLRP boundary:

Each unit is required to complete and submit a standard fuels treatment effectiveness monitoring (FTEM) entry in the FTEM database (see FSM 5140) when a wildfire occurs within or enters a fuel treatment area. For fuel treatment areas within the CFLR boundary, please [upload to Box](https://usfs.box.com/s/ocbd91on0j2djc5zrylhj1zpkjwgown6) and respond to the following questions. The intent is to understand progress as well as challenges for learning and adaptation.

* FROM FTEM (can be copied/summarized): Did the wildfire behavior change after the fire entered the treatment?
* FROM FTEM (can be copied/summarized): Did the treatment contribute to the control and/or management of the wildfire?
* FROM FTEM (can be copied/summarized): Was the treatment strategically located to affect the behavior of a future wildfire?
* Please describe if/how partners or community members engaged in the planning or implementation of the relevant fuels treatment. Did treatments include coordinated efforts on other federal, tribal, state, private, etc. lands?
* What resource values were you and your partners concerned with protecting or enhancing? Did the treatments help to address these value concerns?
* How are planned treatments affected by the fire over the rest of the project? Was there any resource benefit from the fire that was accomplished within the CFLRP footprint or is complementary to planned activities?
* What is your key takeaway from this event – what would you have done differently? What elements will you continue to apply in the future?

## FY24 Wildfire/Hazardous Fuels Expenditures

| Category | $ |
| --- | --- |
| FY24 Wildfire Preparedness\* |  |
| FY24 Wildfire Suppression\*\* |  |
| FY24 Hazardous Fuels Treatment Costs (CFLN, CFIX) |  |
| FY24 Hazardous Fuels Treatment Costs (other BLIs) |  |

\* Include base salaries, training, and resource costs borne by the unit(s) that sponsors the CFLRP project. If costs are directly applicable to the project landscape, describe full costs. If costs are borne at the unit level(s), describe what proportions of the costs apply to the project landscape. This may be as simple as Total Costs X (Landscape Acres/Unit Acres).

\*\* Include emergency fire suppression and BAER within the project landscape.

**How have the treatments that were implemented contributed to reducing fire costs?** If you have seen a reduction in fire suppression costs over time, please include that here.(If not relevant for this year, note “N/A”)

# E. Additional Ecological Goals

## Narrative Overview of Treatments Completed in FY24 to achieve ecological goals outlined in your CFLRP proposal and work plan. This may include, and isn’t limited to, activities related to habitat enhancement, invasives, and watershed condition.

* Consider including how activities were prioritized, what kinds of information, input, and/or analyses were used for decision-making, and what you learned.

## Watershed monitoring (Core Monitoring Question 4): What is the status and trend of watershed conditions in the CFLRP area?

Was there treatment and/or disturbance in key project watersheds? Only report on watersheds that are relevant to your restoration goals and activities and have been affected by treatment and/or disturbance in the table below. Additional guidance on the table and watershed monitoring is available [here](https://usfs.box.com/s/nogg50815v3ptoiwy55t63l1ra61e33h).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| HUC12 Watershed Name and 12-digit HUC | Affected by Treatment, Disturbance Events, or Both? | Date of Treatment and/or Disturbance Event | Watershed Condition Score Prior to Treatment and/or Disturbance | Watershed Condition Score post-treatment and/or disturbance |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

* **Briefly interpret the monitoring results in the table above, including whether the indicator is trending toward or away from desired conditions for your landscape.** If the data above does not accurately reflect the condition on your landscape, please note that and provide context.
* **Does your CFLRP project have additional watershed condition-related monitoring results to summarize and interpret?** If so, provide that here.

## Invasive species monitoring (Core Monitoring Question 5): What is the trend in invasive species within the CFLRP project area? Additional information is available in the invasive species [monitoring template on Box](https://usfs.box.com/s/hu144xndb7hrfagqv5g3zmctoa5rsmev).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Common Name | Treatment Action | Acres Treated1 | Acres Monitored | Avg. “Percent Efficacy” 2 | Acres Restored3 | Response of Desirable Species4 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Totals and Avgs: |  | Total Acres Treated: |  | Overall Average: | Total Acres Restored: |  |

1 “Treated” is defined as prevented, controlled or eradicated.

2 “[Percent Efficacy](https://usfs.box.com/s/1uuy69z3pr2wgxod5pdqmdhwfpkbi1kw)” is standardized for the FS databases.  Users are expected to document the level of control in the TESP-IS application at the activity level for all invasive species treatment activities.

3 Agency performance accomplishment code INVPLT-INVSPE-REST-FED-AC, which is calculated in FACTS.

4 “Desirable Species” includes everything that is not an undesirable species or bare ground. If not monitored, write N/A.

* **Briefly interpret the monitoring results in the table above, including whether the indicator is trending toward or away from desired conditions for your landscape.** If the data above does not accurately reflect the condition on your landscape, please note that and provide context.
* **Does your CFLRP project have additional invasives-related monitoring results to summarize and interpret?** If so, please provide that here.

# F. Socioeconomic Goals

## Narrative overview of activities completed in FY24 to achieve socioeconomic goals outlined in your CFLRP proposal and work plan.

* Examples may include activities related to community wildfire protection, contribution to the local recreation/tourism economy, volunteer and outreach opportunities, job training, expanding market access, public input and involvement, cultural heritage, subsistence uses, etc.

**Results from the Treatment for Restoration Economic Analysis Toolkit (TREAT).** For guidance, training, and resources, see materials on [Restoration Economics SharePoint](https://usdagcc.sharepoint.com/sites/fs-emc-secf/restorationeconomics/SitePages/Home.aspx). After submitting your data entry form to the Forest Service Washington Office Economist Team, they will provide the analysis results needed to respond to the following prompts.

Percent of funding that stayed within the local impact area: \_\_\_%

See “Full Project Details” tab cell D13. If you have the % of funding through agreements that stayed local, please note.

Contract Funding Distributions Table (“Full Project Details” Tab):

Copy/paste the totals you provided in the “Full Project Details” Tab from the TREAT spreadsheet

|  |  |
| --- | --- |
| Description | Project Percent |
| Equipment intensive work |  |
| Labor-intensive work |  |
| Material-intensive work |  |
| Technical services |  |
| Professional services |  |
| Contracted Monitoring |  |
| TOTALS: | 100% |

Product Distributions Table (“Full Project Details” Tab):

Copy/paste the totals you provided in the “Full Project Details” Tab from the TREAT spreadsheet

|  |  |
| --- | --- |
| Description | Volume Percent |
| Softwood Sawmill |  |
| Hardwood Sawmills |  |
| Plywood and Veneer Softwood |  |
| Plywood and Veneer Hardwood |  |
| Oriented Strand Board (OSB) |  |
| Roundwood for pulp, paper, paperboard, paperboard container mills |  |
| Roundwood for Biomass Energy Plant Small (under 5 MMCF annual input) |  |
| Roundwood for Biomass Energy Plant Large (over 5 MMCF annual input) |  |
| Other Timber Products - Post and Pole |  |
| Other Timber Products - not elsewhere classified |  |
| Other Timber Products -Miscellaneous |  |
| Other Timber Products -Engineered |  |
| Firewood (Commercial, not for energy generation) |  |
| Firewood (Home Use) |  |
| TOTALS: |  |

Modelled Jobs Supported/Maintained and Labor Income(CFLRP and matching funding):

Copy/paste totals from the “All Funds” tab of the TREAT spreadsheet

| Jobs Supported/Maintained  in FY2024 | Direct Jobs  (Full & Part-Time) | Total Jobs  (Full & Part-Time) | Direct Labor Income | Total Labor Income |
| --- | --- | --- | --- | --- |
| Timber harvesting component |  |  |  |  |
| Forest and watershed restoration component |  |  |  |  |
| Mill processing component |  |  |  |  |
| Implementation and monitoring |  |  |  |  |
| Other Project Activities |  |  |  |  |
| TOTALS: |  |  |  |  |

* **Were there any assumptions you needed to make in your TREAT data entry you would like to note here? To what extent do the TREAT results align with your observations or other monitoring on the ground**?

## Please provide a brief description of the local businesses that benefited from CFLRP related contracts and agreements, including characteristics such as tribally-owned firms, veteran-owned firms, women-owned firms, minority-owned firms, and business size. The WO CFLRP Team will provide a spreadsheet of information from USASpending as a reference for your project in addressing this question. For resources, see materials here (external Box folder). For resources, [see materials here](https://usfs.app.box.com/file/1017212662521) (external Box folder).

* Please describe (with as much quantitative detail as possible) the number and characteristics of entities successfully receiving contracts and/or agreements for CFLRP implementation and/or monitoring.

# G. Wood Products Utilization

**The Timber & Biomass Volume Table will be provided to you early November. Please copy and paste the provided table into this document, review, and provide any context and note any discrepancies in the body of the report.**

**[Insert FY24 Timber & Biomass Volume Table here]**

* Do you have additional data sources or description to add in terms of wood product utilization (for example, work on non-National Forest System lands not included in the table)? Please briefly provide and describe your data source.
* Please provide a brief description as to if/how activities through CFLRP may relate to timber and biomass volume, and/or the information provided by the University of Montana BBER. Would you expect CFLRP activities to impact – or be impacted by – the data above?  Please describe any caveats, inaccuracies, or other notes on the data provided
* Please briefly describe key takeaways from the data.

**University of Montana BBER Mill Capacity and Capability Results.** If you received a mill capacity and capability report from the University of Montana Bureau of Business and Economic Research (BBER) in 2024, please [upload the report to the external Box folder](https://usfs.box.com/s/ocbd91on0j2djc5zrylhj1zpkjwgown6) and **respond to the questions below.** See the [CFLRP Annual Report instructions](https://usdagcc.sharepoint.com/:w:/r/sites/fs-fm-cflrp/Reporting%20Templates%20and%20Guidance/Annual%20Reporting/FY2024/FY24%20CFLRP%20Annual%20Report%20Instructions.docx?d=w12434d945c0a444791d6dcf3beaf52c4&csf=1&web=1&e=zkTH3K) for more information.

* Please describe any caveats, inaccuracies, or other notes you would want to include on the data provided
* Please provide a brief description as to if/how activities through CFLRP may relate to the mill capacity and capability numbers. Would you expect CFLRP to impact – or be impacted by – the data provided?
* When you review the data, what most jumps out at you? Please briefly describe key takeaways.

# H. Collaboration

## Review the list of collaborative partners sent by the CFLRP WO Team, make any necessary updates, and insert here.

## If partner composition has changed significantly, please briefly summarize those changes below.

**SWERI Collaborative Governance Assessment Results. Please respond to the questions below if you received a SWERI Collaborative Assessment report in 2024 and/or did not report on your SWERI Collaborative Assessment results in the FY23 report.** See the [CFLRP Annual Report instructions](https://usdagcc.sharepoint.com/:w:/r/sites/fs-fm-cflrp/Reporting%20Templates%20and%20Guidance/Annual%20Reporting/FY2024/FY24%20CFLRP%20Annual%20Report%20Instructions.docx?d=w12434d945c0a444791d6dcf3beaf52c4&csf=1&web=1&e=zkTH3K) for more information.

* Reflecting on the summary provided, do you have any additional context for the results to share?
* Do you have any feedback about the assessment process?
* What have you done, or plan to do, in response to the challenges, needs, and recommendations identified in the collaboration assessment? Please provide up to 3 specific actions.

# I. Monitoring Process

## Briefly describe your current status in terms of developing, refining, implementing, and/or reevaluating your CFLRP monitoring plan and multiparty monitoring process.

* What parties (who) are involved in monitoring, and how?
* Do you have a documented monitoring and adaptive management plan and/or process? Please [upload](https://usfs.box.com/s/ocbd91on0j2djc5zrylhj1zpkjwgown6) to external Box folder.
* Describe any changes to your multi-party monitoring and adaptive management process that have occurred in the past year based on stakeholder feedback (e.g., change in how and when participants engage, interaction between FS and collaborative, shared learning opportunities, sequencing of events, etc.)
* Reflecting on the monitoring process, what has been working well? What challenges have you experienced, especially in terms of alignment with the Common Monitoring Strategy? How might the process be improved?

**J. Conclusion**

Describe any reasons that the FY24 annual report does not reflect your proposal or work plan. Are there expected changes to your FY24 plans you would like to highlight?

# Optional Prompts

## FY 2024 Additional Accomplishment Narrative and/or Lessons Learned Highlights

If desired, please use this space to describe accomplishments not already described elsewhere in this report. Consider what you might share with a new CFLRP project or collaborative restoration effort – what advice would you have for them? What reflections do you have for your own collaborative efforts moving forward?

## Media Recap

Please share any videos, articles, press releases, etc. – you can include links or copy/paste. Did you or a collaborative member participate in interviews about CFLRP this year? Did the local paper do a write up on the project you have a link to? Did a collaborative member create a video showcasing project successes? Please share them here.

## Visuals

Please [upload visuals](https://usfs.box.com/s/ocbd91on0j2djc5zrylhj1zpkjwgown6) if available, including before/after photos, maps, monitoring graphics, etc.

## For Internal Use

Use this space to raise awareness on key internal issues, bottlenecks, improvements. Responses won’t be made public.

# Signatures

Recommended by (Project Coordinator(s)): Ink sign or type “/s/name”

Approved by (Forest Supervisor(s)): Ink sign or type “/s/name”

Draft reviewed by (collaborative representative): Ink sign or type “/s/name”